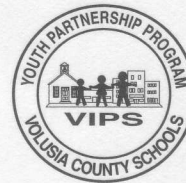


Volusia County Schools  
**Youth Partnership Program Agreement**  
**Volunteer/Partnership Programs**



**STUDENT INFORMATION:** (To Be Completed by Student) **PLEASE PRINT OR TYPE**

NAME: \_\_\_\_\_ ALPHA ID: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
Street City Zip

SCHOOL: \_\_\_\_\_ HOME PHONE: (\_\_\_\_) \_\_\_\_\_

PARENT/GUARDIAN'S NAME: \_\_\_\_\_ PARENT'S DAYTIME PHONE: (\_\_\_\_) \_\_\_\_\_

CIRCLE ONE: FRESHMAN SOPHOMORE JUNIOR SENIOR GRADUATION YEAR: \_\_\_\_\_

PREVIOUS VOLUNTEER EXPERIENCE: \_\_\_\_\_

YES  NO I have attended volunteer training by my Youth Partnership Program (YPP) Coordinator.

I agree to fulfill the duties and time commitments as listed in the organization's volunteer job description, including training sessions and to provide adequate notice if I am unable to meet my commitments. I also agree to adhere to the rules of the organization for which I will be volunteering and to abide by the procedures, including any record keeping required to maintain the confidentiality of organization and client information.

➔ **STUDENT'S SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**ORGANIZATION INFORMATION:** (To Be Completed by Organization's Supervisor of Student Volunteers)

NAME OF ORGANIZATION/AGENCY/SCHOOL PROJECT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
Street City Zip

TELEPHONE: \_\_\_\_\_ OPERATING HOURS: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ TITLE/POSITION: \_\_\_\_\_  
(Contact person must verify the volunteer's hours and the quality of the volunteer's work)

COMMUNITY SERVICE SITE: \_\_\_\_\_

VOLUNTEER JOB DESCRIPTION: \_\_\_\_\_

➔ **CONTACT PERSON'S SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**PARENT OR GUARDIAN INFORMATION:** (To Be Completed by Parent or Guardian)

I have read and fully understand the volunteer job description above and know the expectations for my son/daughter and hereby request and approve that \_\_\_\_\_ participate in the Youth Partnership Program. I understand and hereby give my approval for my son/daughter to participate in volunteer activities of the Youth Partnership Programs that take place on or off school property, during or after school hours. When volunteering through the Youth Partnership Program, I understand that I am totally responsible for my son/daughter's participation and transportation. I, for the above named student and/or undersigned, hereby release from all liability and agree not to sue the School Board of Volusia County, its employees, or agents for any and all loss or damage, and any actions, claims, demands, costs, or expenses therefore, which the above named student or I may have arising out of or which are in any way connected with my son/daughter's participation in the Youth Partnership Program, including transportation to and from the activity.

➔ **SIGNATURE OF PARENT/GUARDIAN:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

➔ **SCHOOL BASED YPP COORDINATOR:** \_\_\_\_\_ **RECEIVED DATE:** \_\_\_\_\_



**VOLUSIA COUNTY SCHOOLS  
VOLUNTEER/PARTNERSHIP PROGRAMS**

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**YOUTH PARTNERSHIP  
PROGRAM**

*Student Volunteers in Community Service*

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**OBJECTIVE**

The Youth Partnership Program encourages high school students to serve as community volunteers, and increase their awareness of the community and the lifelong value of volunteerism.

**DUTIES**

Students volunteer in community service roles. They may assist: seniors and/or physically challenged citizens; the homeless; non-profit, religious or civic organizations; and in other areas identified as needing voluntary services.

**TRAINING**

All students must attend a training session with the school YPP Coordinator on general volunteer service and Youth Partnership Programs requirements. They will also receive additional training/orientation from the recipient volunteer agency or organization.

**DURATION**

Students are expected to be in an extended, routine relationship with the agency or organization they select. Students may also participate in specific projects for special community needs.

**RECOGNITION**

Student contributing at least 20 community service hours annually will receive a certificate. Students serving more than 75 hours prior to graduation receive a pin and certificate (seniors only). Service hours performed while attending high school count toward the VCS Honors Diploma, Florida Bright Futures Scholarship Program, and the International Baccalaureate Program.

**CONTACT**

**Volunteer/Partnership Programs**

Volusia County Schools

1250 A Reed Canal Road, Port Orange, FL 32129

(386) 255-6475, 734-7190, 427-5223 or 860-3322, ext. 38379, 38381





# YOUTH PARTNERSHIP PROGRAMS



## Volunteer Experience Form Bright Futures Scholarship

Student Name: _____	Alpha Code: _____	Grade: _____
YPP Coordinator: _____		Date: _____

1. Identify the problem or need for your community service:

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2. How/why did this community service interest you?

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3. State your involvement during your volunteer work:

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4. Reflect on your community service:

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Please attach additional sheet(s) if necessary.

**Student Signature:** \_\_\_\_\_

## Youth Partnership Program Student Checklist

- Attend training session at your school where you will receive volunteer information.
- Complete the YPP Agreement form for each volunteer site. Select the type of community service which you would enjoy. \*Note: if you are performing community service for credit toward Florida Bright Futures Scholarship (Academic Scholars) *“a student must complete a program of community service work, as approved by the district school board or the administrators of a nonpublic school, which shall include a minimum of 75 hours of service work and require the student to identify a social problem that interests him or her, develop a plan for his or her personal improvement in addressing the problem, and through papers or other presentations, evaluate and reflect upon his or her experience.”* Florida Statutes, 1009.534(1) Utilize the Volunteer Experience Form to reflect on your service.
- International Baccalaureate Program (IB) student CAS hours may only be earned during your junior and/or senior year. Please see your IB counselor for further information.

**Once you have received all your YPP information at the training session:**

- Call the agency/organization/special project to arrange for training at the agency and to schedule your volunteer time.
- Remember to sign in at the volunteer site and keep a record of your volunteer hours. Agency designee must sign your YPP time sheet..
- In order to receive the credit you have earned for your community service, you must turn in all information to the Youth Partnership Program Coordinator. *Please be sure you have completed the following:*
  - 1) Attended training session
  - 2) Completed the YPP Agreement form
    - a) student information
    - b) organization information
    - c) parent/guardian information and signature
    - d) YPP Coordinator signature
  - 3) Read student/parent guidelines
  - 4) Completed time sheet(s)
  - 5) Completed a Volunteer Experience Form prior to graduating

Visit our website at: [www.MyVolusiaSchools.org](http://www.MyVolusiaSchools.org).

Select Departments, then select Volunteer and Partnership Programs.



## Youth Partnership Program Student/Parent Guidelines



### Purpose

- To encourage secondary school students to serve as community volunteers
- To increase awareness of the needs of the community
- To increase awareness of the life-long value of volunteerism



## Volusia County Schools

### Volunteer/Partnership Programs



### Vision Statement

*Through the individual commitment of all, our students will graduate with the knowledge, skills, and values necessary to be successful contributors to our democratic society.*

School Board Approved and Adopted—January 14, 1997

## Program Guidelines

- Students may count volunteer work after the completion of the school-based training workshop offered by the high school.
- Students will not be paid for services rendered.
- Students may use this program to meet the requirements of the Superintendent's Diploma of Distinction, Volusia County Schools Honors Diploma, Florida Bright Futures Scholarship Program (Academic Scholars), and the International Baccalaureate Program.

## Hours That Can Be Counted



- ⊕ Community service for public, non-profit agencies
- ⊕ Performances that meet an identified community service
- ⊕ Youth service provided during summer vacation, weekends, and school holidays
- ⊕ Time before school, after school, during lunch hour, and in extended day programs
- ⊕ Time during the school day for dual-enrolled students, as schedule permits.

## Requirements for Specific Programs

Superintendent's Diploma of Distinction	100 hours
Volusia County Honors Diploma	75 hours
Florida Bright Futures Scholarship (Academic Scholars)	75 hours
International Baccalaureate *	150 hours

\* IB includes Creativity, Action and Service. Please see IB counselor at Spruce Creek High School or DeLand High School for details.

## Tips for Selecting an Agency

- Parent/guardian is solely responsible for selecting agency where student volunteers
- Provides a safe environment for student
- Purpose is service to the community
- Provides a supervisor for the student
- Provides meaningful duties for student
- Provides detailed volunteer position description including any prerequisites

## Student Volunteer Objectives

- 😊 To enjoy a meaningful volunteer experience
- 😊 To have duties clearly defined by agency
- 😊 To always work under supervision
- 😊 To have opportunities that enhance talents, skills, vocational interests
- 😊 To enjoy a healthy and safe work environment
- 😊 To have the availability of a school YPP Coordinator to help with problem solving
- 😊 To ask questions

**If a student is asked to do anything which makes them feel uncomfortable, the student should report this to their parent or guardian, school guidance counselor, YPP Coordinator, or another trusted adult.**

## Student Volunteer Responsibilities

- 😊 Contact the agency/organization/project selected
- 😊 Submit a completed Youth Partnership Program Agreement form
- 😊 Respect CONFIDENTIALITY of agency/clients
- 😊 Perform volunteer service on own time, without payment or academic credit
- 😊 Maintain appropriate behavior while volunteering
- 😊 Maintain attendance
- 😊 Maintain proper attire for volunteer duties
- 😊 Provide own transportation to and from volunteer site
- 😊 Perform volunteer service on the day and time agreed  
(If you can't keep your service obligation, call the agency in advance and notify them or change obligation.)
- 😊 Sign in at volunteer site every time you arrive  
(Maintain records of volunteer hours, acknowledged by agency, to be used for service hours credit for honors programs and recognition.)
- 😊 Ask questions
- 😊 Report senior hours no later than the last day of senior school year
- 😊 Complete the Volunteer Experience form prior to graduating